

For... 'Introduction to Conflict Resolution Studies'  
created and shared by... John Hutton, CRS Instructor

Citations

Any idea taken from another source *that is not part of general knowledge*, whether it is a direct quote, or a paraphrase must cited. *Using someone else's ideas without attribution (intentionally or unintentionally) is plagiarism.* (See Study Skills handout). Only sources actually cited should be listed in your bibliography/references.

**Citations/References in research papers**

Check List

- |   |
|---|
| <ol style="list-style-type: none"><li>1. Do I know when to attribute a source in the text of my paper?</li><li>2. Do I know when to cite a source in my references/bibliography?</li><li>3. Do I know how to make citations and references using APA /MLA format?</li></ol> |
|---|

Attribution/ in-text citations

*Plagiarism* is using some one else's *words, facts or ideas* without attribution. To avoid plagiarism you *attribute* the sources for your ideas in the *body* of your work. Whenever you quote from, paraphrase or summarize directly from another author you should give proper attribution by making an in-text citation.

**When to use a citation:**

It is not always easy to know when something needs to be attributed or not. Here is the rule of thumb: When an idea or fact can be found in many different sources or is generally known it does not have to be attributed. *But when an idea or fact is not widely known and is only found in only one or two places, it should be attributed.*

Examples(APA format):

- ◆ "Cultural differences, coupled with everyone's natural tendency to 'do it my way' make conflict inevitable" (Elmer, 1993, p 7). *Direct quotation, citation including page number necessary.*
- ◆ According to Elmer, cultural differences combined with a natural tendency to want to do things 'my way' make conflict inevitable (1993, p 7): *In-direct quotation, citation including page number necessary.* Note: *When you mention the author's name and the text, as I have done above, it is not necessary to mention it again in the citation.*
- ◆ Cultural differences combined with a natural tendency to want to do things 'my' way make conflict inevitable (Elmer, 1993): *Paraphrasing, citation necessary -no page #..*
- ◆ Cultural differences lead to conflict: *Generally known fact, no attribution/citation necessary.*

### Personal Communications

If you cite a personal communication, such as something someone said or wrote to you personally, *you only list it in the text of your paper, and not in the references/bibliography*. For example, say you are writing about the conflict in Northern Ireland, and you have talked about it with your cousin, Sean Flynn, who lives in Belfast. You would like to quote something he said in your paper. You need to note that it was a personal communication, the name of the person, and the date that the communication took place. This is all the attribution necessary.

According to a local Belfast Catholic, the situation between Protestants and Catholics in Northern Ireland has improved tremendously over the last three years (personal communication, Sean Flynn, January 16<sup>th</sup>, 2004).\*

\*APA Format.

### **References:**

Do *not* list every source you have *read* or looked at when preparing your paper. *Only list as references those sources you are actually citing* – in other words, you only list in your references/bibliography sources that *appear as a citation in the body of your paper*.

### **Sample references (APA format):**

Elmer, D (1993). Cross cultural conflict: Building relationships for effective ministry. Downers Grove, IL: Intersarsity Press. (*Monograph*)

Mediation Services (2002). Interpersonal conflict resolution: Training manual. Winnipeg: Author. (*manual*)

Deutsch, M., (1987). "A Theoretical perspective on conflict and conflict resolution." In Collection of readings for introduction to conflict resolution studies, 2002-2003. Winnipeg: Menno Simons College (pp9-14). (*Article*)

Wilmot, W., Hocker, J., (2001). Interpersonal conflict (sixth edition). NY: McGraw Hill.